



**Los Angeles Main Campus**  
 505 Shatto Place, Suite 300  
 Los Angeles, CA 90020  
 Tel: 213.382.1136 Fax: 213.382.1187  
 Website: www.nobelsb.com

**Buena Park Branch Campus**  
 6131 Orangethorpe Avenue, Suite 116  
 Buena Park, CA 90620  
 Tel: 714.228.0307 Fax: 714.228.0308  
 Website: www.nobelsb.com

## CAMPUS TRANSFER REQUEST FORM

AD194

### Student Information

ID#	Last Name	First Name
Email Address		Date of Birth (mm/dd/yyyy)
Home Telephone Number	Mobile Number	

### Program Information

<input type="checkbox"/> Bachelor of Arts in Business Administration		<input type="checkbox"/> Master of Business Administration	
Program Start Date		Program End Date	
(International Students Only) Form I-20 Start Date		Form I-20 End Date	
Total Credits Earned	As of End of Term <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer	Year	Cumulative GPA

### Transfer Information

Transfer-Out FROM <input type="checkbox"/> Los Angeles Main Campus <input type="checkbox"/> Buena Park Branch Campus	Transfer-In TO <input type="checkbox"/> Los Angeles Main Campus <input type="checkbox"/> Buena Park Branch Campus
Term <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer Year	Reason(s) for Transfer

### Student Certification

I certify that I have requested a campus transfer for the chosen term and understand my rights and responsibilities in accordance with the school's policies as published in the School Catalog.

**Signature of Student:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

**For Office Use Only:**

Student will fill out this form completely, sign, and submit to the Registrar of Transfer-Out Campus. Registrar of Transfer-Out Campus will attach a printout of the Student's Academic Record, photocopy of I-20 (for International Students), and submit to the Chief On-Site Administrator. Chief On-Site Administrator will review and approve or deny the request. If approved, Chief On-Site Administrator will inform the Student, provide a photocopy of approved request form to the Student, and send the original to the Transfer-In Campus. If denied, Chief On-Site Administration will inform the Student and explain the reason(s) for denial. (NOTE: In addition to this form, the I-20 Transfer Eligibility Form (for International Students) must still be processed in accordance to SEVIS rules and regulations.)

Transfer-Out Request <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Transfer-Out School Official's Signature	Transfer-In School Official's Signature
Date of Signature	Received Date